

WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION / AMENDED AGENDA WEDNESDAY, MARCH 21, 2012
LOCATION: Wasco County Courthouse, County Courtroom #202
511 Washington Street, The Dalles, Oregon

Public Comment: Individuals wishing to address the Commission on items not already listed on the Agenda may do so from 9:00 a.m. - 9:30 a.m. To speak at other times please wait for the current speaker to conclude. Raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments to three minutes, unless extended by the Chair.

Departments: Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in from 9:00 a.m. - 9:30 a.m. or between listed Agenda items.

NOTE: This Agenda is subject to last minute changes. Meetings are ADA accessible. For special accommodations please contact the Administrative Services Office in advance, (541) 506-2550. TDD 1-800-735-2900. Wasco County does not discriminate against individuals with disabilities.

9:00 a.m.

CALL TO ORDER

"Items below, without a specific time slot may be rearranged in order to make the best possible use of available time"

- Corrections or Additions to the Agenda
- Administrative Officer - Tyler Stone: Comments
- Discussion Items (Items of general Commission discussion, not otherwise listed on the Agenda)
- Consent Agenda (Items of a routine nature: minutes, documents to complete or that have been previously discussed, etc. Removal is also allowed in order to be discussed or voted on.

9:30 a.m.

JESSICA METTA, MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT. Prioritization of the Needs & Issues Projects and consideration of the recommendation of the Wasco County Economic Development Commission in regards to the County's Public GIS Website.

10:15 a.m.

CHRISTA RUDE, COMMISSION ON CHILDREN & FAMILIES. Overview and presentation of HB 4165 highlights that impact the Commission on Children & Family. Update and inform about the key elements of the bill to receive feedback prior to the Joint Meeting of the BOCC and WCCCF on April 9.

11:00 a.m.

KATHI HALL, NORTH CENTRAL PUBLIC HEALTH DISTRICT. Presentation on Service Agreement with Netsmart to provide interoperability with the state immunization database and the state lab.

NEW / OLD BUSINESS

COMMISSION CALL / REPORTS

ADJOURN

NOTE: The Board of Commissioners will be meeting in the afternoon as the governing bodies of the Wasco County 4-H & Extension Service District and Wasco County Library Service District.



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MARCH 21, 2012

PRESENT: Rod L. Runyon, Chair of Commission
Scott C. Hege, County Commissioner
Sherry Holliday, County Commissioner
Tyler Stone, County Administrator
Sue Stephens, Executive Assistant

At 9:01 a.m. Chair Runyon opened the Regular Session of the Board of Commissioners. Mr. Stone asked to remove the 11:00 a.m. Netsmart agenda item, pending further financial information. Mr. Stone also asked to add an item to the Discussion List – Interim Executive Assistant. No department heads came forward to be heard outside of the scheduled items.

Discussion Item – Interim Executive Assistant

Mr. Stone explained that while in the process of filling the Executive Assistant position recently vacated by Ms. McBride, he has identified a half-time County employee who would be willing to fill-in her remaining hours up to full-time to help relieve Ms. Stephens of some of the burden she is carrying trying to do both jobs. He requests approval to bring Kathy White on half-time in a temporary capacity.

*****The Board was in consensus to go forward with temporarily moving Kathy White into the Executive Assistant position half-time.*****

Open to Departments – Surplus Vehicles

Dan Sanders, Public Works Shop Supervisor, came forward with a request to surplus the list of vehicles provided to the Board in their packet. All the items on the list are either dated or not being used. Those items not being used are an unnecessary insurance and storage expense. Some will need major repairs to make them viable; those repairs would not be cost-effective.

Commissioner Holliday asked if small cities within the County have been notified of the intent to surplus so they might make a request for the equipment. Mr. Sanders replied that he had but the condition of most of the vehicles makes them an unattractive acquisition.

Commissioner Hege asked about the equipment listed for transfer. Mr. Sanders explained that the Fair usually borrows a water truck each year. Since Public Works purchased two new water trucks last year, it seemed appropriate to transfer their old water truck to the Fair for their needs. Although the old water truck has some issues, the limited use at the Fair would not overtax the equipment and they should get many years use. The pick-up truck being transferred is really a trade; the Fair is giving back an old truck to be surplussed to Public Works and will be given a newer truck in its place.

{{{Commissioner Holliday moved to surplus and transfer equipment as listed. Commissioner Hege seconded the motion which passed unanimously.}}}

<p>Open to Departments – Exemption Request for Replacement of CH Duress Alarm</p>
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Fred Davis, Facilities Manager, explained that due to the failures of the current alarm system and the urgency of the need, this project be moved to an emergency status to allow them to move forward with installation. He has already engaged in preliminary discussion with a local vendor already aware of the County's needs. With approval of the emergency status, he will meet with this vendor again to form a plan and set it in motion.

In addition, Mr. Davis reported support from both County Counsel and the Sheriff's Department. Mr. Stone added that it is also the recommendation of the Courthouse Security Committee that this be moved forward in the most expedient manner possible.

Chair Runyon reminded the Board of the recent situation in the Video Courtroom where there had been a need for law enforcement which was misdirected by the system and therefore did not arrive in the Video Courtroom in a timely fashion. Commissioner Hege asked how this project would be funded. Mr. Davis replied that the Courthouse Security Committee has designated funds that they have in reserve to cover this process. He is confident they have enough to complete the

project. Mr. Stone noted that the monies are actually budgeted to the Courthouse Security Committee rather than being in a reserve fund.

{{{Commissioner Hege moved to approve the recommendation of the Courthouse Security Committee to proceed with the findings of fact and move this project to an emergency status. Commissioner Holliday seconded the motion which passed unanimously.}}}

Open to Departments – GIS Intern

Dan Boldt, County Surveyor, introduced Sherzod Rakhmanov their GIS intern from Uzbekistan who comes to us with a bachelor's degree in planning and a master's degree in geographic information systems. They hope he will be able to help them integrate some survey data from Land Corner Points into their GIS data. Wasco County is committed to Mr. Rakhmanov through the end of this fiscal year with the possibility of an extension. Mr. Boldt said that in Uzbekistan individuals do not own property; he is sure that the staff will also be learning from Mr. Rakhmanov just as he is learning from them.

Discussion List – MCEDD Dues

Chair Runyon noted that the dues from Wasco County to MCEDD will increase by \$344.00 in the next fiscal year (\$28.66 per month). Although, Chair Runyon, who sits on the MCEDD board, voted against the increase, he is seeking input from the other members of the Board of County Commissioners.

Commissioner Holliday stated that she sees an increase in activity at MCEDD and therefore can support the small increase in dues. Commissioner Hege pointed out that the increase is 10% over the current dues, which may be a bit much in light of the current economic climate. However, in actual dollars, he thinks it is not unreasonable. Commissioner Holliday added that for many years MCEDD went without increases.

Discussion List – Hunt Park Project RV Project

Darrin Eckman, representing Tenneson Engineering, came forward with a change order for a decrease of \$19,000; the reason for the decrease is outlined in a letter from Tenneson Engineering included in the Board Packet. He went on to outline other proposed changes to improve the outcomes of the project – also included in the submitted letter. In addition, the Board had requested a review of the project to determine if any further improvements could be made with

\$40,000.00 of unallocated Hunt Park Project funds. Offered in the submitted documents are four options, of which Mr. Eckman recommends pursuing option four which would add four RV sites, two of which would include full amenities and two of which would not include septic hook-ups. Even with the additional work, Mr. Eckman predicts \$9,500.00 in surplus funding.

Mr. Eckman reported that the contractor is doing good work on schedule. The additional work is quoted at the same prices as the original work with the exception of rock. Rock shows an increase from \$18 to \$20 per unit because Wasco County Public Works had agreed to supply rock for the original contract at a reduced rate. Rock for the addition will come from a private source costing more.

Mr. Eckman explained that, although they created proposals for the additional work, it has not been vetted through the Planning Department; once the Board has selected and approved an option, the plans will be submitted to the Planning Department for approval. They have submitted plans to the funding agency and have received verbal approval but are awaiting written confirmation.

**{{{Commissioner Holliday moved to approve Change Order 2.
Commissioner Hege seconded the motion which passed unanimously.}}}**

{{{Commissioner Hege moved to approve the recommended additions to the RV park as outlined by Tenneson Engineering in Option 4, pending permitting by the Wasco County Planning Department and the approval of Oregon State Parks and Recreation, the funding agent. Commissioner Holliday seconded the motion which passed unanimously.}}}

**Agenda Item – Mid-Columbia Economic Development District Projects
and Recommendations**

Jessica Metta, MCEDD Project Manager, began by describing a new EDC Alum funding program, they hope to bring to the Board in the near future. The program is intended to address municipalities' needs and issues projects that require so little capital that it is unlikely applicants would be seeking federal funding. The EDC will be moving forward to build a structure for the loan program which they will then bring before the Board for approval. Following approval, the EDC will seek grant funding for the program. The Port of the Dalles has been considering a similar program and the EDC hopes to collaborate with them to partially fund the program.

Commissioner Hege inquired as to why some of the entities are not getting loans now. Ms. Metta explained that some are too small for larger grantors to consider while others are geographically outside the boundaries of an appropriate grantor's area. She acknowledged that there are entities that are not able, at this time, to pay back a loan; they are not who the program will be designed to help.

Ms. Metta then reviewed the prioritized needs and issues list included in the Board packet. She stated that she is seeking approval from the Board, adding that they can make changes to the order of the list.

{{{Commissioner Hege moved to approve the Prioritized 2012 Wasco County Needs and Issues Projects as proposed by the Wasco County EDC. Commissioner Holliday seconded the motion which passed unanimously.}}}

Ms. Metta went on to review their request to improve the Wasco County online GIS capability in order to attract more businesses to the area. She asked what the EDC might do to support the requested improvements.

Mr. Stone interjected that it would be useful to have a cost analysis for the project so they know how fiscally realistic it is. Further discussion ensued regarding costs and the possibility of lost revenue for information that is currently being sold rather than provided for free. Ms. Metta suggested that the EDC could act as a facilitator for collaboration on the project. Additionally, they write for grants to help fund the project.

The Board expressed their appreciation for all the work done by MCEDD on behalf of the County and its citizens.

Agenda Item – House Bill 4165 and Its Impact on Wasco County

Christa Rude, Wasco County Commission on Children and Families Administrator, appeared before the Board to answer questions regarding her overview of HB 4165 included in the Board packet. Prior to her review she stated her belief that it is not only a moral imperative to protect and nurture the children in our community, but it is an economic necessity; children who do not receive this care and protection are more likely to cost society through addiction and/or criminal activity.

Following Ms. Rude's presentation, there was some discussion around the sunset of the Commission on Children and Families and how the state will provide services going forward under the Governor's new plan for early learning services. Ms. Rude explained that the new system will have very defined goals but will in large part allow counties/regions to determine for themselves how they will reach those goals.

Chair Runyon inquired how the changes would affect Youth Think. Molly Rogers, Youth Services Director, said she did not believe Youth Think will be part of the Early Learning Council structure but might become part of Youth Development Council planning. The YDC is approximately eighteen months behind the ELC in their process.

Ms. Rogers added that the upcoming joint meeting between the BOCC and the WCCCF could be used to start the conversation about what direction the county wants to take. She also advocated for the continuation of an advisory committee to council the Board on issues involving children and families in Wasco County. If the Board chose to continue that, they will have an opportunity to consider the make-up of the committee without the composition restrictions placed upon them by the state though CCF guidelines.

Discussion List – USDOT Tiger Funding Letter of Support

Mr. Stone explained that this is merely a modification of a project for which the Board has already supplied a letter of support. The project has been scaled back; the letter will reflect and support that change.

*****The Board was in consensus to provide the requested letter of support.*****

Discussion List – Bolton Cellars Approval

Chair Runyon explained that an application the BOCC had approved was incomplete. The Oregon Liquor Control Commission has asked that the Board rescind their approval until such time as a complete application is submitted.

{{{Commissioner Holliday moved to remove item #1 on the Consent Agenda for the March 7, 2012, Wasco County Board of Commissioners, effectively rescinding their approval of the Bolton Cellars OLCC application for a liquor license. Commissioner Hege seconded the motion which passed unanimously.}}}

Discussion List – Appointing ASA Coordinator and Committee

Commissioner Holliday explained that the ASA Plan says the County has to have a Coordinator as well as a Committee. She suggested that the Board appoint a Coordinator and let that person assemble the committee to be approved by the Board. After some discussion, it was determined that a list of possible candidates for the Coordinator position be drawn and submitted to the Board for consideration at a future session.

Discussion List – Northern Oregon Regional Correctional Facility

Commissioner Holliday reported that it was determined that talks should not go forward until counsel had been consulted regarding the possibility of modifying the current contract. Hood River was in agreement. The current agreement outlines a formula for the four participating counties to share the expense of both the bond and the operating expenses for NORCOR; Hood River is seeking to change that formula. The next meeting of the NORCOR board is April 19, 2012.

There were further general discussions regarding general NORCOR activities.

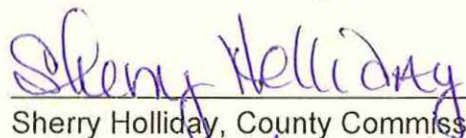
The final agenda item, Netsmart Service Agreement, was postponed to a future session.

Chair Runyon adjourned the session at 11:00 a.m.


WASCO COUNTY BOARD
OF COMMISSIONERS



Rod L. Runyon, Chair of Commission



Sherry Holliday, County Commissioner



Scott Hege, County Commissioner



TENNESON

ENGINEERING CORPORATION

CONSULTING ENGINEERS • SURVEYORS • PLANNERS

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THE DALLES, OR 97058

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March 16, 2012

Wasco County
Board of Commissioners
511 Washington Street
The Dalles, Oregon 97058

Reference: Hunt Park Changes and Options

Dear Commissioners:

At your request and that of your staff, Tenneson Engineering Corporation has compiled a list of the following recommended changes along with presenting the Board with possible expansion options for the Hunt R.V. Park Project, located near the Wasco County Fairgrounds in Tygh Valley, Oregon.

As you may remember, the original contract price for this project came in at approximately \$220,000 which was well under the projected cost of approximately \$370,000. The contractor has been making good progress on the project thus far, and has the majority of the water system installed along with all of the sewer lines. In addition, all grading has been done on the site and is awaiting base rock placement and installation of the dry utilities such as the electrical, telephone, etc.

Based upon this surplus budgeted amount, some additional items have been added to the project pursuant to discussions with County staff, including: installation of a connecting section of the French drain for \$2,101.75; an extension of the water and irrigation pipelines westerly and connection to the existing water system within the old R.V. park for a cost of \$2,382.75. In addition, at this point, the lift station and all appurtenances has been deleted from the project due to waiting for the DEQ for approval, which resulted in a cost savings of \$19,000. These additions and deletions are reflected in Change Order No. 2, which is presented to the Commission for signature.

Other items that we have requested costs from the contractor, and recommend for Commission consideration include replacement of the existing waterline and power service between the potable water well and the water reservoir. This section of utilities has been problematic in years past, and is only getting worse. The reservoir is currently fed by a 2" diameter pipe and a overhead power line which run up the steep northerly facing slope to the water reservoir. This same 2" waterline then feeds the fairgrounds and campground area when the well is not in operation. Water flow and pressure to the facilities is greatly reduced based upon the small size of the waterline. In addition, the overhead power line has had numerous problems with damage due to wind storms, falling branches, etc. This proposal would include installation of an 8"

diameter PVC waterline from the water reservoir, through a new opening, down to the valve vault near the pumphouse. In the same trench, a new 2" PVC waterline would be installed from the well up to the water reservoir to act as a separate feed line. Also in the same trench would be a properly sized conduit and electrical conductor to provide electrical service and pump control signals from the well house to the reservoir. It should be noted that by having both the 8" distribution waterline and the 2" transmission waterline, the problems related to lack of chlorine contact time will now be eliminated, since all water will be pumped from the well up to the reservoir. It would then have to cycle through the reservoir before draining out of the reservoir back through the 8" pipe for distribution within the park and fairgrounds. The contact time within the reservoir would allow for adequate disinfection of the water which currently is not being provided under extreme water demands due to the fact that the well is connected directly into the distribution system of the site.

The contractor has provided a fixed cost of \$19,000 for all of the work discussed, the necessary road crossing within Fairgrounds Road which includes CDF backfill and an asphalt trench patch, and connection at the existing reservoir along with all electrical hookups. Due to the unknown soil conditions within this trench alignment, the contractor has also provided a price of \$45 per lineal foot if rock excavation is encountered within this alignment. The alignment, which is approximately 550 feet long, will likely contain some rock, however the actual quantity is hard to estimate and therefore I feel that the methodology proposed by the contractor is reasonable. I would highly recommend that the County Commission agree to the installation of these utilities.

In addition to this recommendation above, the Commission had previously asked Tenneson to investigate the ability to complete additional spaces within the R.V. park within the project budget. Tenneson has prepared four different options for expansion ranging from 12 spaces to 4 spaces. The costs involved range from approximately \$129,000 to approximately \$36,000. A simple schematic of the 6 space and 4 space options are included along with the cost breakdown for all four options. The 12 space option was eliminated immediately based upon the significant cost involved, which would far exceed the County's available budget. The available amount for this expansion is on the order of \$40,000. This amount is based upon possibly adding back in the lift station, and construction of a septic drain field along with the necessary DEQ permits, as soon as the DEQ identifies whether or not an onsite septic system is suitable for this site. Therefore, based upon this cost constraint, I would recommend that the Commission pursue Option 4 which includes construction of 4 spaces with water, electrical, and other dry utilities to each space, along with the necessary surfacing. However, only 2 of the 4 spaces would include functional sanitary sewer connections. The other 2 spaces located along the north line would not become activated until such time as an additional septic tank and piping was installed, which was basically Option 3. As you can see, Option 3 added approximately \$12,000 for the septic tank, manhole, and additional piping. It is my opinion that Option 3, at \$48,000, is outside of a reasonable budgetary amount for the County and therefore I recommend Option 4.

I have prepared a final adjusted project budget based upon the current costs and proposed changes to the project, and have included a copy as such. As you can note, with the replacement

Wasco County Board of Commissioners
Hunt Park Changes and Options
March 16, 2012
Page 3

of the existing waterline, installation of the storm drain piping (which has already been done), extension of the potable and irrigation waterlines (which has already been done), expansion of the R.V. park by 4 spaces, and the addition of the sewer lift station and drain field, the total cost comes to approximately \$388,000 from a total project budget of \$397,000 thus providing an approximately \$9,500 buffer which can be utilized for unexpected costs such as the rock excavation with the waterline to the reservoir, and/or any increased costs with the lift station and drain field which have not been identified.

Please let me know how you would like to proceed so I direct the contractor as such.

Sincerely,

TENNESON ENGINEERING CORPORATION



Darrin O. Eckman, P.E.

DOE:mp
<wo#13151>

Enclosures

cc: Tyler Stone, Wasco County
Fred Davis, Wasco County

WASCO COUNTY
HUNT PARK REDEVELOPMENT PROJECT
 Alternative Additional Work Estimates

ITEM #	DESCRIPTION	U/M QTY	OPTION 1 12 Spaces		OPTION 2 6 Spaces		OPTION 3 4 Spaces (all w/ septic)		OPTION 4 4 Spaces (w/ 2 septic)	
			UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
1	MOBILIZATION, PROJ MGT, TEMP. FACILITIES, ETC.	LS 0	\$ 8,750.00	\$ -	LS 0	\$ 8,750.00	\$ -	LS 0	\$ 8,750.00	\$ -
2	EROSION AND SEDIMENT CONTROL	LS 0	\$ 250.00	\$ -	LS 0	\$ 250.00	\$ -	LS 0	\$ 250.00	\$ -
3	DEMO EXISTING FACILITIES	LS 0	\$ 250.00	\$ -	LS 0	\$ 250.00	\$ -	LS 0	\$ 250.00	\$ -
4	SITE GEN. EXCAVATION and EMBANKMENT	LS 0.6	\$ 6,875.00	\$ 4,125.00	LS 0.3	\$ 6,875.00	\$ 2,062.50	LS 0.2	\$ 6,875.00	\$ 1,375.00
5	F&P 1 1/2" MINUS AGGREGATE BASE	CY 357	\$ 20.00	\$ 7,140.00	CY 132	\$ 20.00	\$ 2,640.00	CY 53	\$ 20.00	\$ 1,060.00
6	F&P 3/4" MINUS AGGREGATE BASE	CY 90	\$ 20.00	\$ 1,800.00	CY 33	\$ 20.00	\$ 660.00	CY 14	\$ 20.00	\$ 280.00
7	CONCRETE SURFACE & AGGREGATE BASE	SY 0	\$ 45.00	\$ -	SY 0	\$ 45.00	\$ -	SY 0	\$ 45.00	\$ -
8	SURFACE RESTORATION & HYDROSEEDING	SY 956	\$ 1.40	\$ 1,338.40	SY 675	\$ 1.40	\$ 945.00	SY 493	\$ 1.40	\$ 690.20
9	F&P PICNIC TABLES	EA 12	\$ 450.00	\$ 5,400.00	EA 6	\$ 450.00	\$ 2,700.00	EA 4	\$ 450.00	\$ 1,800.00
10	F&P FIRE RINGS	EA 12	\$ 235.00	\$ 2,820.00	EA 6	\$ 235.00	\$ 1,410.00	EA 4	\$ 235.00	\$ 940.00
11	F&P STRIPING & SIGNAGE	LS 0	\$ 750.00	\$ -	LS 0	\$ 750.00	\$ -	LS 0	\$ 750.00	\$ -
12	12" HDPE STORM DRAIN	LF 0	\$ 12.75	\$ -	LF 0	\$ 12.75	\$ -	LF 0	\$ 12.75	\$ -
13	CAP AND MARK ENDS OF STORM	EA 0	\$ 13.75	\$ -	EA 0	\$ 13.75	\$ -	EA 0	\$ 13.75	\$ -
14	6" PVC SANITARY SEWER	LF 821	\$ 12.00	\$ 9,852.00	LF 215	\$ 12.00	\$ 2,580.00	LF 215	\$ 12.00	\$ 2,580.00
15	6" PVC EFFLUENT SEWER	LF 270	\$ 8.00	\$ 2,160.00	LF 270	\$ 8.00	\$ 2,160.00	LF 270	\$ 8.00	\$ 2,160.00
16	48" DIAMETER MANHOLE	EA 4	\$ 2,500.00	\$ 10,000.00	EA 2	\$ 2,500.00	\$ 5,000.00	EA 2	\$ 2,500.00	\$ 5,000.00
17	6" CLEANOUT COMPLETE	EA 1	\$ 200.00	\$ 200.00	EA 1	\$ 200.00	\$ 200.00	EA 1	\$ 200.00	\$ 200.00
18	4" SANITARY SERVICE COMPLETE	EA 12	\$ 450.00	\$ 5,400.00	EA 6	\$ 450.00	\$ 2,700.00	EA 4	\$ 450.00	\$ 1,800.00
19	2000-GAL SEPTIC TANKS	EA 5	\$ 6,800.00	\$ 34,000.00	EA 2	\$ 6,800.00	\$ 13,600.00	EA 2	\$ 6,800.00	\$ 13,600.00
20	SANITARY LIFT STATION COMPLETE	EA 0	\$ 19,000.00	\$ -	EA 0	\$ 19,000.00	\$ -	EA 0	\$ 19,000.00	\$ -
21	6" x 4" WATERLINE IN COMMON TRENCH	LF 291	\$ 12.00	\$ 3,492.00	LF 100	\$ 12.00	\$ 1,200.00	LF 64	\$ 12.00	\$ 768.00
22	6" WATERLINE	LF 65	\$ 8.50	\$ 552.50	LF 65	\$ 8.50	\$ 552.50	LF 10	\$ 8.50	\$ 85.00
23	6" GATE VALVE	EA 0	\$ 650.00	\$ -	EA 0	\$ 650.00	\$ -	EA 0	\$ 650.00	\$ -
24	4" GATE VALVE	EA 3	\$ 525.00	\$ 1,575.00	EA 3	\$ 525.00	\$ 1,575.00	EA 3	\$ 525.00	\$ 1,575.00
25	FLUSHING HYDRANT ASSEMBLY	EA 0	\$ 1,850.00	\$ -	EA 0	\$ 1,850.00	\$ -	EA 0	\$ 1,850.00	\$ -
26	3/4" WATER SERVICE COMPLETE	EA 12	\$ 500.00	\$ 6,000.00	EA 6	\$ 500.00	\$ 3,000.00	EA 4	\$ 500.00	\$ 2,000.00
27	2" WATER SERVICE COMPLETE	LF 0	\$ 9.38	\$ -	LF 0	\$ 9.38	\$ -	LF 0	\$ 9.38	\$ -
28	CONNECTION TO EXISTING WATER SYSTEM	EA 0	\$ 800.00	\$ -	EA 0	\$ 800.00	\$ -	EA 0	\$ 800.00	\$ -
29	2" BLOW-OFF ASSEMBLY	EA 0	\$ 675.00	\$ -	EA 0	\$ 675.00	\$ -	EA 0	\$ 675.00	\$ -
30	VALVE, CAP AND MARK END OF IRRIGATION	EA 1	\$ 150.00	\$ 150.00	EA 1	\$ 150.00	\$ 150.00	EA 1	\$ 150.00	\$ 150.00
31	2' x 2' CONCRETE PAD AND AGGREGATE	EA 1	\$ 40.00	\$ 40.00	EA 1	\$ 40.00	\$ 40.00	EA 1	\$ 40.00	\$ 40.00
32	6' x 6' CONCRETE PAD AND AGGREGATE	EA 1	\$ 200.00	\$ 200.00	EA 1	\$ 200.00	\$ 200.00	EA 1	\$ 200.00	\$ 200.00
33	5' x 2' CONCRETE PAD AND AGGREGATE	EA 12	\$ 80.00	\$ 960.00	EA 6	\$ 80.00	\$ 480.00	EA 4	\$ 80.00	\$ 320.00
34	F&P ELECTRICAL, COMM SYSTEM COMPLETE	LS	\$ 33,500.00	\$ 31,000.00	LS	\$ 33,500.00	\$ 12,500.00	LS	\$ 33,500.00	\$ 10,500.00
35	PROVIDE DEWATERING COMPLETE	LS 1.0	\$ 500.00	\$ 500.00	LS 1.0	\$ 500.00	\$ 500.00	LS 1.0	\$ 500.00	\$ 500.00
36	TRENCH ROCK EXCAVATION	CY 20	\$ 9.00	\$ 180.00	CY 20	\$ 9.00	\$ 180.00	CY 20	\$ 9.00	\$ 180.00
TOTAL ALTERNATE ESTIMATE			\$ 128,884.90		\$ 57,035.00		\$ 47,803.20		\$ 35,635.20	
			12 Spaces		6 Spaces		4 Spaces (all w/ septic)		4 Spaces (w/ 2 septic)	



Options 3 & 4

WASCO COUNTY--HUNT PARK PROJECT
March 15, 2012

ORIGINAL BUDGET AND CURRENT COSTS

WORK ELEMENT	PHASE 1--OPRD RVG-156	PHASE 2--OPRD COG10-163	ORIG. PROJECT BUDGET	CONSTRUCTION COST	ENGR / ADMIN / INSP COST	CHANGE ORDER #01	CHANGE ORDER #02			TOTAL COST	PROJECT BALANCE
#1--General Conditions	\$ 32,025.00	\$ 32,526.17	\$ 64,551.17	\$ 25,980.00						\$ 25,980.00	\$ 38,571.17
#2--Grading & Surfacing	\$ 57,564.00	\$ 32,732.79	\$ 90,296.79	\$ 62,262.20						\$ 62,262.20	\$ 28,034.59
#3--Potable Water System	\$ 40,957.00	\$ 31,464.77	\$ 72,421.77	\$ 30,972.50		\$ 2,365.20				\$ 33,337.70	\$ 39,084.07
#4--Irrigation System	\$ 9,760.00	\$ 10,076.27	\$ 19,836.27	\$ 7,102.00						\$ 7,102.00	\$ 12,734.27
#5--Electric & CATV System	\$ 28,070.00	\$ 18,035.40	\$ 46,105.40	\$ 33,500.00						\$ 33,500.00	\$ 12,605.40
#6--Sanitary Sewer System	\$ -	\$ 50,239.84	\$ 50,239.84	\$ 58,432.00			\$ (19,000.00)			\$ 39,432.00	\$ 10,807.84
#7--Storm Drain System	\$ -	\$ 17,690.09	\$ 17,690.09	\$ 3,880.00						\$ 3,880.00	\$ 13,810.09
#8--Professional Fees	\$ 36,000.00	\$ -	\$ 36,000.00	\$ -	\$ 80,000.00					\$ 80,000.00	\$ (44,000.00)
Project Total	\$ 204,376.00	\$ 192,765.33	\$ 397,141.33	\$ 222,128.70	\$ 80,000.00	\$ 2,365.20	\$ (19,000.00)	\$ -	\$ -	\$ 285,493.90	\$ 111,647.43

ADJUSTED BUDGET, CURRENT COSTS AND POSSIBLE CHANGES

WORK ELEMENT	PHASE 1--OPRD RVG-156	PHASE 2--OPRD COG10-163	ADJ. PROJECT BUDGET	CONSTRUCTION COST	ENGR / ADMIN / INSP COST	CHANGE ORDER #01	CHANGE ORDER #02	PROPOSED CO #03		TOTAL COST	PROJECT BALANCE
#1--General Conditions	\$ 15,294.43	\$ 14,425.57	\$ 29,720.00	\$ 25,980.00				\$ 3,740.00		\$ 29,720.00	\$ -
#2--Grading & Surfacing	\$ 33,793.58	\$ 31,873.82	\$ 65,667.40	\$ 62,262.20				\$ 3,405.20		\$ 65,667.40	\$ -
#3--Potable Water System	\$ 31,421.61	\$ 29,636.59	\$ 61,058.20	\$ 30,972.50		\$ 2,365.20		\$ 23,220.50		\$ 56,558.20	\$ 4,500.00
#4--Irrigation System	\$ 5,188.50	\$ 4,893.75	\$ 10,082.25	\$ 7,102.00				\$ 2,980.25		\$ 10,082.25	\$ -
#5--Electric & CATV System	\$ 22,643.16	\$ 21,356.84	\$ 44,000.00	\$ 33,500.00				\$ 10,500.00		\$ 44,000.00	\$ -
#6--Sanitary Sewer System	\$ 49,728.57	\$ 46,903.16	\$ 96,631.73	\$ 58,432.00			\$ (19,000.00)	\$ 52,172.00		\$ 91,604.00	\$ 5,027.73
#7--Storm Drain System	\$ 3,078.30	\$ 2,903.45	\$ 5,981.75	\$ 3,880.00				\$ 2,101.75		\$ 5,981.75	\$ -
#8--Professional Fees	\$ 43,227.85	\$ 40,772.15	\$ 84,000.00	\$ -	\$ 80,000.00			\$ 4,000.00		\$ 84,000.00	\$ -
Project Total	\$ 204,376.00	\$ 192,765.33	\$ 397,141.33	\$ 222,128.70	\$ 80,000.00	\$ 2,365.20	\$ (19,000.00)	\$ 102,119.70	\$ -	\$ 387,613.60	\$ 9,527.73

- PROPOSED CHANGE ORDER #03 INCLUDES:
1. REPLACEMENT OF EXISTING WATERLINE FROM PUMPHOUSE TO RESERVOIR (#3--\$19,000.00)
 2. ADDITIONAL STORM DRAIN PIPING (#7--\$2101.75)
 3. EXTENSION OF POTABLE AND IRRIGATION WATERLINES TO REPLACE EXISTING FAILING LINES (#3--\$1588.50 // #4--\$794.25)
 4. EXPANSION OF RV PARK BY 4 SPACES WITH UTILITIES AND IMPROVEMENTS (various #'s--\$35,635.20)
 5. ADDITION OF SEWER LIFT STATION AND DRAINFIELD (#6--\$39,000.00 // #8--\$4000.00)

Sue Stephens < sues@co.wasco.or.us >

 **Document for BOC meeting**

Dan Sanders < dans@co.wasco.or.us >
To: Sue Stephens < sues@co.wasco.or.us >

Mon, Mar 19, 2012 at 9:59 AM


Hi Sue. Here is the request for surplus vehicles we talked about. I'll see you Wednesday unless I hear different.

Thank you!!!

Dan

--

Dan Sanders
Shop Supervisor
Wasco County Public Works
2705 East Second Street
The Dalles, OR 97058
Phone 541-506-2640
Fax 541-506-2641
dans@co.wasco.or.us

 **Surplus equipment 3-2012.docx**
12K

March 19, 2012

To: The Wasco County Board of Commissioners

Re: Surplus Equipment

The Wasco County Public Works Department has the following equipment that has become surplus due to age and/or other considerations:

- 1) 1994 Ford F250 Pickup (#228)
- 2) 1993 Dodge 2500 Pickup (#223)
- 3) 1999 Ford F150 Pickup (#213)
- 4) 1983 Chevrolet 3500 Truck (#264)
- 5) 1974 Model 500C John Deere Backhoe (#2228)
- 6) 1978 White Road Boss 4000 gallon water truck (#288)

These vehicles have become surplus to the Public Works Dept. due to age and/or cost of maintenance and repair.

We respectfully request the Wasco County Board of Commissioners approval to surplus this equipment and dispose of these items in the upcoming auction to be held on April 12 at Auction Sales.

We also request the Board approval to transfer 1 1994 Ford F250 pickup and 1 1978 White Road Boss water truck to the Fairgrounds for their use.

Thank you for your time.
Sincerely,

Dan Sanders
Shop Supervisor
Wasco County Public Works

Sue Stephens < sues@co.wasco.or.us >

 **Board Packet addition**

Fred Davis < fredd@co.wasco.or.us >
To: Sue Stephens < sues@co.wasco.or.us >

Mon, Mar 19, 2012 at 11:44 AM

Sue,
Attached is the document for the Board's consideration.
Thanks...

--

Fred Davis
Wasco County
Facilities Operations Manager
511 Washington Street
The Dalles, OR 97058
Phone 541-506-2553
Fax 541-506-2551
Cell 541-993-3280

EAS Desk 541-506-2550



Findings for Exemption for replacement of CH duress alarm.doc
551K



WASCO COUNTY

Facilities

Fred Davis
Facilities Operations Manager
511 Washington St.
The Dalles, OR 97058-1599
phone: 541-506-2553
fax: 541-506-2551
cel: 541-993-3280
e-mail-fredd@co.wasco.or.us

March 20, 2012

To: Wasco County Board of Commissioners
Re: Courthouse security system: duress (panic) alarm

Due to the reallocation of state wide courthouse security funds there is no longer funding available for the State of Oregon's planned courthouse security upgrades. After the State conducted an extensive evaluation of all courthouses various upgrades were recommended. The most significant recommendation for Wasco County was the complete replacement of the existing duress alarm system. Prior to the reallocation, as the County waited for the State to perform the recommended improvements, several incidents of real risk occurred. During these events the duress alarm system was deployed and failed to communicate the necessary information to the Sheriff's Office.

As a result of all these factors the Courthouse Security Committee has allocated funding to replace the existing duress alarm system. The committee also recommends that, based on public and staff safety, the installation be declared as exempt from standard procurement methods. In support of this recommendation, the Facilities Division request that the Wasco County Board of Commissioners consider finding an exemption for this procurement and offers, in way of support, the following excerpts from the Wasco County Local Contract Review Board Rules:

"Section 19: Emergency Procurements Exemption
(This rule is authorized by ORS 279B.080.)

(1) The contracting agency may make or authorize others to make emergency procurements of goods or services in an emergency. The contracting agency shall document the nature of the emergency and describe the method used for the selection of the particular contractor."

And:

"GENERAL PROVISIONS

Section 2: Definitions

(1) The following words and phrases mean:

(g) Emergency. Circumstances that could not have been reasonably foreseen and create a substantial risk of loss, damage or interruption of services or the substantial threat to property, public health, welfare or safety and requires prompt execution of a contract to remedy the condition."

**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MARCH 21, 2012**

DISCUSSION LIST

ACTION AND DISCUSSION ITEMS:

1. Discussion on The City of The Dalles applying for TIGER funding from USDOT with a request of a letter of support for Board of County Commissioners.
2. Discussion on MCEDD dues for FY 2012 – 2013.
3. Pre-mature approval on Bolton Cellars OLCC approval on March 7, 2012.
(Incomplete)
4. Discussion on Entrance Controls.
5. Discussion on NORCOR.
6. Discussion on appointing ASA Coordinator & Committee.
7. Discussion on the findings for exemption for replacement of Courthouse duress alarm.

ON HOLD:

1. Discussion on Scope of Work and Proposed Budget for Updates and Maintenance to Wasco County Website.
2. Discussion on the proposed Administrative Services Remodel Project.

Sue Stephens < sues@co.wasco.or.us > **Fwd: Support Letter**

Tyler Stone < tylers@co.wasco.or.us >
To: Sue Stephens < sues@co.wasco.or.us >

Mon, Mar 12, 2012 at 1:49 PM

For the Commission packet.

Tyler Stone
Administrative Officer
Wasco County
511 Washington St. Suite 101
The Dalles, OR 97058
541-506-2552
www.co.wasco.or.us

----- Forwarded message -----

From: **Cooper Whitman** < cwhitman@ci.the-dalles.or.us >
Date: Mon, Mar 12, 2012 at 1:46 PM
Subject: Support Letter
To: TylerS@co.wasco.or.us

Good afternoon, Tyler! I was wondering if I may impose on you for a favor once again. The City of The Dalles is applying once again for TIGER funding from USDOT, in a project that is similar, though slightly scaled down, from our previous version. I was hoping you might be able to obtain another letter of support for this project from the Commissioners. Attached is a draft letter, very similar to the one you provided last time. The main difference in the project from last time, if you're interested, is that instead of tunneling under both the railroad and I-84, the grant would fund only tunneling under the railroad.

The deadline for our application is Monday, March 19th. I apologize for the short turnaround time on this, and completely understand if you're not able to provide the letter.

I look forward to hearing from you regarding this. Thank you for your assistance!

Cooper J. Whitman

Administrative Fellow

City of The Dalles

541.296-5481 ext. 4448



DRAFT Wasco County Commissioners Support Letter.doc
27K

March 12, 2012

The Honorable Ray H. LaHood
Secretary, U.S. Department of Transportation
1200 New Jersey Ave., SE
Washington D.C. 20590

Dear Secretary LaHood:

The purpose of this letter is to state our strong support for the City of The Dalles' TIGER IV Grant Application as part of The Dalles Downtown/Riverfront Multimodal Connection project. This endeavor will bring about both immediate and long-term benefits to the region that the Wasco County Commissioners are very interested in seeing.

Wasco County was established in 1854, and has enjoyed a strong partnership with the City of The Dalles throughout its existence. This proposed project will benefit the lives of thousands of our county's citizens through its short- and long-term job creation, economic stimulation, and safety, environmental and aesthetic benefits.

Furthermore, the County owns land commonly referred to as the Lewis & Clark Rock Fort. The construction of this Multimodal Connection will bring more foot traffic to the area, helping to draw visitors to the nearby National Historic Site. This will strengthen the County's connection to its history, and the citizens' awareness of its heritage.

We are excited to be working as a partner with the City of The Dalles once again. Please feel free to contact us with any questions.

Yours very truly,

WASCO COUNTY BOARD OF COMMISSIONERS

Sherry Holliday, Chair of Commission

Scott C. Hege, Commissioner

Rod L. Runyon, Commissioner

Sue Stephens < sues@co.wasco.or.us >

 **numbers correction for MCEDD**

Rod Runyon < rodr@co.wasco.or.us >
To: Sue Stephens < sues@co.wasco.or.us >

Wed, Mar 14, 2012 at 12:06 PM

Sue,

Amanda corrected the Dues numbers on the MCEDD item for the Discussion List:

Hi Rod,

As I was preparing materials for the full board I caught an error as Antelope (46 persons, \$17 dues) was omitted in the memo which thereby erroneously increased Wasco County's rate. This should therefore make more sense with the correct figures as:

Proposed FY 2013: \$3,782
FY 2012 Actual: \$3,438
(Difference is \$344)

Let me know if you have any questions. Amanda H.

--

*Rod Runyon, Chairman
Wasco County Commission
511 Washington Street, Rm B10
The Dalles, Or. 97058
Office 541-506-2523, Mobile 541-993-6413
e-mail: rodr@co.wasco.or.us www.co.wasco.or.us*

Sue Stephens < sues@co.wasco.or.us >

 **Board Packet Material Request**

Jessica Metta < jessica@mcedd.org >
To: Sue Stephens < sues@co.wasco.or.us >

Tue, Mar 13, 2012 at 2:44 PM

Hi Sue,

Here's my general report. The two items I plan to talk about are dependent on our Mar 15 EDC meeting and I won't have items for the Board to read until Friday or Monday. Should I go ahead and email them to the Board when I have them or just bring hard copies with me next week?

Thank you,

Jessica

[Quoted text hidden]

--

Jessica Metta
Project Manager
Mid-Columbia Economic Development District
515 East 2nd Street
The Dalles, OR 97058
541-296-2266



countyBOCCreport032112.doc
270K

**Wasco County Economic Development Commission
2012 First Quarter Update for the Wasco County Board of Commissioners
Presented March 21, 2012**

*The following activities are the result of the Wasco County contract with MCEDD for EDC staffing services. **Board action requested.*

EDC Activities

Goal 1: Serve as an information source about and for economic development in Wasco County for use by companies, site selectors, municipalities and other organizations to make strategic decisions.

Strategy 1.1: Maintain up-to-date demographic and economic information about Wasco County.

- Staff completed a rework of the EDC website compiling countywide and community-specific demographic and economic information for easy access on the EDC website. This strategy is complete except that data will be updated as it becomes available.

****Strategy 1.2: Maintain information about commercial zones and available industrial land in Wasco County.**

- Staff continued to research and meet with people related to publicly available information about industrial and commercial land in the County. Information was gathered from Gorge GIS, local realtors, the County Assessor and adjacent-county GIS sites in preparation for a discussion at the March 15 EDC meeting. Next steps will depend on the EDC meeting and will also be to contact private owners of industrial property outside of The Dalles to inquire if they would like to advertise their property as available on Oregon Prospector. *Staff will bring additional information to the March 21st meeting with the Board in follow-up from the March 15th EDC meeting.* **

Strategy 1.3: Support Needs and Issues Projects with Funding Information.

- Following the February Needs and Issues presentations, staff sent grant funding information to several project proponents. Staff continues to forward these as new opportunities become available. Staff is also supporting Chair Silver in investigations of an EDC loan fund to support these projects.

Goal 2: Provide advice and guidance on countywide economic development and quality of life issues from citizens and businesses at the grass roots level.

****Strategy 2.1: Develop an annual Needs and Issues Inventory.**

- Staff assisted in the annual Needs and Issues presentations in February in Dufur and compiled EDC Commissioners' Needs and Issues prioritization scores in preparation for the March 15 EDC meeting. *Staff will have the recommended list of prioritized projects for the Board to approve at the March 21st meeting in follow-up from the March 15th EDC meeting.* **

Strategy 2.3: Provide presentations to the Board of County Commissioners regularly and to other groups as appropriate.

- Staff provided the regular presentation to the Board of County Commissioners along with the Needs and Issues projects on March 21st. Staff also presented information about the EDC to The Dalles Chamber Government Affairs Committee on March 15.

Goal 3: Serve as a forum for citizens and businesses to request assistance from the Board of County Commissioners on accomplishing economic development projects and solving economic development problems.

Strategy 3.1: Hold regular meetings of the full EDC.

- Staff and the EDC appreciate the Board's approval to cover the costs of a 15-passenger van for the June 21st meeting to Young Life, Antelope and Shaniko. The Board is invited to join the

EDC. The van will leave The Dalles at 8am and likely return between 4 and 5pm. The EDC's next meeting is April 19th in Tygh Valley and will include a tour of that community.

Goal 4: Provide assistance as the County Economic Development representative.

Strategy 4.2: Collaborate closely with economic development partners throughout the County.

- As the County's economic development representative, staff attended meetings of The Dalles Economic Development Committee, Stronger Economies Together (SET) training of Mid-Columbia Economic Development District, The Dalles Outreach Team, Columbia Gorge Bi-State Renewable Energy Zone and had a discussion with Partners for Economic Prosperity. Interesting demographic data about the County in comparison with the MCEDD region can be found at mcedd.org/set.htm.

Goal 5: Provide support for existing and new businesses.

Strategy 5.1: Support efforts to retain and expand existing businesses in the County.

- Staff is meeting to discuss a possible business retention and expansion program with several representatives on March 15.

The following information is included as items of interest for the Board of County Commissioners as related to the economy of Wasco County but are not the result of the Wasco County contract with MCEDD for EDC staffing services.

Other Economic Information of Interest (Information Only)

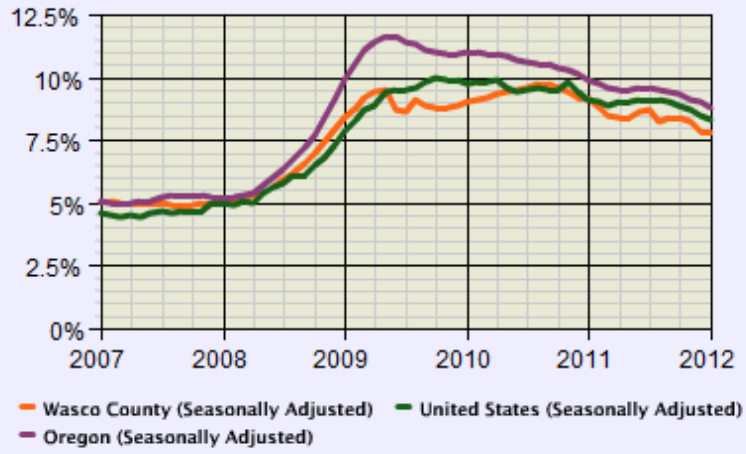
- **Local Government Grants Schedule Announced:** The Oregon Parks and Recreation Department is now accepting applications for its Local Government Grants program. Eligible projects include acquisition, development and rehabilitation. Applications are due April 6. <http://www.oregon.gov/OPRD/GRANTS/local.shtml>
- **Gorge OEN Angel Conference, April 23-24:** The Gorge Oregon Entrepreneurs Network (Gorge OEN) is presenting two days of activities that help businesses learn and connect with angel investors. Everyone is invited to network with entrepreneurs, investors and professional service providers. On April 23rd, 1-7pm in Hood River, Pre-Conference Seminars will focus on business planning, company valuation and commercializing big ideas from research to product. On April 24th, 11:30am -5:00pm at Columbia Gorge Discovery Center, the Gorge Angel Conference will have a keynote presentation and up to six companies pitching for up to \$100,000 in angel funding. Visit www.GorgeAngelConference.com to register or for information.
- **Gorge Food & Farm Connection Conference, April 16:** This is a day-long conference held by Gorge Grown Food Network for local producers, buyers, and sellers of food to network and find inspiration. The event will feature inspiring speakers, educational breakout sessions, training in on-line marketing, and a speed-networking event for farmers, chefs, food processors, and distributors. Anyone in the Gorge who farms commercially, processes or prepares food, or purchases wholesale product is invited to attend. Visit www.gorgegrown.com to register or for more information.

Employment

Seasonally Adjusted Unemployment Rates (Source: Oregon Employment Department)

	January 2012	December 2011	January 2011
Oregon	8.8%	9.0%	9.9%
Wasco County	7.8%	7.8%	9.2%

Unemployment Rates



Source: Oregon Employment Department

-respectfully submitted by Jessica Metta, EDC Staff

WASCO COUNTY ECONOMIC DEVELOPMENT COMMISSION

515 East Second Street The Dalles, OR 97058 ♦ 541-296-2266 ♦ www.co.wasco.or.us/county/wcedc

To: Wasco County Board of Commissioners

From: Jessica Metta, Wasco County Economic Development Commission Coordinator

Date: March 16, 2012

Subject: Prioritized 2012 Wasco County Needs and Issues Projects for Approval

Action Requested: The Wasco County Economic Development Commission requests approval by the Wasco County Board of Commissioners of its prioritized list of 2012 Wasco County Needs and Issues projects.

Background:

Each year the Wasco County Economic Development Commission (EDC) requests information from organizations and agencies countywide to develop a list of Technical Assistance and Public Works/Infrastructure needs and issues. This list helps direct the actions of EDC staff to support economic development in the County and is used to develop a list of prioritized needs and issues. The prioritized list can be used by project proponents to show local support when seeking funding sources and the top five projects are included in the regional Comprehensive Economic Development Strategy prepared by Mid-Columbia Economic Development District for federal funding.

Wasco County EDC received information from 17 entities about 41 new or ongoing needs and issues projects. These groups presented their projects to the EDC on February 16, 2012. The EDC then individually ranked each project based on its readiness to proceed, the need for the project, the level of local funding available and whether the project had adequate leadership. Individual scores were compiled and then reviewed by the full EDC on March 15, 2012. At this meeting, the EDC agreed on the top ten Technical Assistance and Public Works/Infrastructure needs and issues for Wasco County. This list is presented below. The Wasco County EDC respectfully presents the prioritized list for review and approval by the Wasco County Board of Commissioners at their meeting on March 21, 2012. For informational purposes only, the projects that were not scored in the top ten are also listed below.

Technical Assistance Projects

For Approval: Top Ten Priorities

1. Economic Development Plan, City of Maupin
2. Workforce Innovation Center, Columbia Gorge Community College
3. Thompson Park Aquatic Facility, Northern Wasco County Parks & Recreation District
4. Mosier Groundwater Sustainability Study, Mosier Watershed Council
5. Wastewater Mutual Agreement & Order, City of Dufur
6. Dedicated Water Line to Reservoir, City of Dufur
7. Auditorium Theater Restoration, Civic Auditorium
8. Hood River Road Engineering, Wasco County
9. Armory Property, Wasco County
10. Simnasho Multi-Use Facility, Confederated Tribes of Warm Springs

For Information Only: Other Technical Assistance Projects (alphabetical order by entity)

Stormwater System, City of Dufur

Gorge Applied Training Center, Mid-Columbia Council of Governments

Water System Upgrade, Wamic Water and Sanitary Authority

Infrastructure Projects

For Approval: Top Ten Priorities

1. Airport Runway Rehabilitation, City of The Dalles
2. Downtown Riverfront Access Railroad Undercrossing, City of The Dalles
3. HVAC Retrofit, Columbia Gorge Discovery Center
4. Mid-Columbia Center for Living, Wasco County
5. Industrial Park Fire Flow Waterline, City of The Dalles
6. Modular Facility Upgrades, Mosier Middle School
7. Downtown Parking Structure, City of The Dalles
8. Wamic School, Wamic Rural Fire Department
9. UPRR Land Acquisition, City of Mosier
10. Kah-Nee-Ta Wastewater System, Confederated Tribes of Warm Springs

For Information Only: Other Infrastructure Projects (alphabetical order by entity)

Pool Solar System Replacement, Dufur Recreation District

West-End Restroom Replacement, Dufur Recreation District

Shoulder Rock Project, Dufur Recreation District

South Basin Water Storage, City of Dufur

Fire Hall Construction, City of Dufur

American Legion Restrooms, City of Maupin

American Legion Stage, City of Maupin

Greenway Park Project, City of Maupin

The Dalles Transportation Center, Mid-Columbia Council of Governments

Well #3 Replacement, City of Mosier

Bike Hub Project, City of Mosier

Aluminum Tract Utility Extension, NORCOR

Pleasant Ridge Road Reconstruction, Wasco County

Fifteen Mile Road Widening, Wasco County

Downtown Streetscape Improvements, City of The Dalles

Chenoweth Area Storm Sewer, City of The Dalles

Lewis and Clark Fountain, City of The Dalles

Waldron Drug Building Exterior, City of The Dalles

WASCO COUNTY ECONOMIC DEVELOPMENT COMMISSION

515 East Second Street The Dalles, OR 97058 ♦ 541-296-2266 ♦ www.co.wasco.or.us/county/wcedc

To: Wasco County Board of Commissioners

From: Jessica Metta, Wasco County Economic Development Commission Coordinator

Date: March 16, 2012

Subject: Online GIS and Assessment Information

Action Requested: The Wasco County Economic Development Commission recommends that the Board embark on a more aggressive program to improve the GIS online interface and requests discussion on next steps.

Background:

One of the purposes of the Wasco County Economic Development Commission (EDC) is to serve as an information source for economic information about the County. As the EDC has been working to improve the economic information that is available, we've been working with the County GIS Department to gather information and also have made suggestions for improvements to the current online public GIS system. GIS Coordinator Tycho Granville has made several of these, including adding zoning for all incorporated communities in the County and enabling the use of the identify tool for zoning. EDC staff has also helped research how nearby counties' online systems work and how their departments are funded. Staff also communicated with the Wasco County Assessor on their plans for online display of their data and met with commercial real estate agents (Jim Wilcox, Bob McFadden) to discuss their use of and desires for an online system.

At the March 15, 2012 EDC meeting, the Commission reviewed this work and several websites to discuss ideals for Wasco County's system. Websites reviewed included GIS sites for Wasco, Hood River, Skamania and Klickitat counties and the Benton County Assessor's site. The Commission also heard testimony from the public at the meeting, Tonya Brumley with Northwest Natural Gas in particular. Staff presents this report to share needs for Wasco County's online GIS and assessment information, reasons for improvement and possible next steps for discussion with the Board.

System Recommendations:

Wasco County's online GIS system currently has a parcel layer, floodplain layer and a zoning layer that covers the entire County except the National Scenic Area. The parcel layer provides the owner's name, taxlot number and assessor's account number for each parcel. Many other county systems include in layer form such information as roads, streams, wetlands and soils. While some of this information can be seen in Wasco County's system through the base map, having it as separate layers that can be identified makes the information easier to see and access.

Most other county systems also tie their parcel information to the assessor's information for the parcel. Skamania County's online GIS system, for example, is linked to the full assessor's information including parcel address, property owner address, parcel size, assessment and tax data, detailed appraisal information, sales history, active building permits, photos and sketches.

To access this information for Wasco County now, a person would need to call, email or visit in person the assessor's office. Many systems also allow user access to such tools as the ability to print maps and measurement tools, which are lacking in the Wasco County system. We have also heard that the system is not intuitive to locate on the County's current website.

The EDC recommends that these additions/ modifications be made to the Wasco County online GIS system to improve the information that can be accessed and its ease of use:

- Zoning information for the National Scenic Area,
- A print tool,
- A measurement tool,
- An easy-to-use identify tool,
- Assessment information,
- Additional layers such as roads, streams, wetlands, etc.,
- Add a "County Maps" link to the GIS system, and (http://www.oregon.gov/DAS/EISPD/GEO/web_services/Wasco/index.html) under "Site Quick Links" on the County's homepage.

It is recommended that these changes be made as soon as possible.

Economic Reasons for Improvement:

When current or potential businesses are looking at properties, the faster they can access all available information, the better. These online systems are regularly accessed by realtors, land developers, utilities, surveyors, engineers, investors and others. Many of these are accessing this information from other communities, states or even countries and sometimes after regular business hours. Especially when large companies are looking for new locations, a lack of easy-to-access and -use online data can be the single strike that puts a community out of consideration. Feedback from Tonya Brumley, Jim Wilcox, Bob McFadden and others is that our current online system limits our economic development opportunities and makes it more difficult for those seeking to access the information. Putting more information online also reduces customer service time required by the Planning Department, Public Works Department and Assessor's Office so those employees can spend their time elsewhere.

Next Steps:


Under the direction of the Board of County Commissioners, EDC staff is available to support further advancement of this project for items recommended as priority modifications/ additions. The following are options presented for avenues that EDC staff can support. We are seeking the Board's direction regarding engaging in any of the following next steps:

1. The EDC has heard concerns that current partners who contribute funds for the GIS department (City of The Dalles, Northern Wasco PUD, Mid-Columbia Fire and Rescue) might not support additional information being made available for free to the public. EDC staff proposes to meet with these partners to gather their opinions on the project, seek solutions to address concerns and report back to the Board.
2. EDC staff is available to work with other County staff to prepare estimates for hours needed to complete the recommended improvements and the capacity for staff to complete them within six months.
3. If consultants are needed, EDC staff could seek and write grants or work with County staff to identify funds in the County budget.



MEMORANDUM

TO: ✓ BOARD OF COUNTY COMMISSIONERS
ROD RUNYON, CHAIR
SCOTT HEGE
SHERRY HOLLIDAY

FROM: CHRISTA RUDE, ADMINISTRATOR, WCCCF 

SUBJECT: PRESENTATION OVERVIEW OF HB 4165

DATE: 3/13/2012

CC: MOLLY ROGERS, DIRECTOR, YOUTH SERVICES

Greetings Commissioners,

Last evening, I presented an Overview of the Early Learning Council Bill (HB 4165) to the members of the Wasco County Commission on Children & Families. Molly suggested that I share the information with you prior to our joint meeting on April 9, and I am happily scheduled to do so next week.

Attached are some summary documents that I hope will be the basis of my presentation:

- **TIMELINE**- The schedule and sequence of events in the bill.
- **OVERVIEW of HB 4165**- This is an overview by section of the bill. I have shaded sections that have timelines and/or significance to the Commission.
- **Community-based Coordinators of Early Learning Services**- This is a replication of section 77 of the bill which lays out the model that will be implemented at the same time that Commissions are abolished. I have taken the liberty to highlight the elements I believe to be high points.

I will be attending the Early Learning Council meeting on March 14 where there will be further discussion about the bill and the Community-based Coordinators of Early Learning Services and will bring a quick synopsis of that to the presentation at the BOCC meeting next week.

The goal of the presentation will be to update and inform you about the key elements of the bill and to **receive your questions and or feedback prior to the joint meeting of the BOCC and WCCCF on April 9**. *Thank you* in advance for your review of this legislation.

TIMELINES FROM HOUSE BILL 4165

BY	ACTION
April 1, 2012	Department of Education will report Quarterly to the ELC on progress
July 1, 2012	<ul style="list-style-type: none"> • Amendments to Commission statutes become operative (ELC as governing entity) • Youth Development Council Operative • JCPAC reports to Youth Development Council • State Commission statutes repealed, functions transferred to ELC/YDC • Child Care Commission Abolished (EXCEPT for the part under the Employment Department- which reports to the ELC)
September 30, 2012	<ul style="list-style-type: none"> • ELC & Coordinating Council Report & Recommendations to OEIB about Early Childhood Special Education and Early Interventions systems • ELC report to OEIB for a Comprehensive Children's Budget for the 2013-2015 biennium • ELC reports to OEIB re: Family Support Managers • Youth Development Council will report to OEIB re: existing social services and juvenile justice programs
November 1, 2012	Pilot of Kinder Readiness Assessment developed by ELC & Department of Education
January 1, 2013	Tiered quality rating and improvement system under the Child Care Division of the Employment Department and ELC
February 4, 2013	ELC reports to Legislative Assembly about Roles & Functions of Community-based Coordinators of early Learning services
June 30, 2013	Adopt a Head Start Child Development Early Learning Framework for children ages 3-5
July 1, 2013	<ul style="list-style-type: none"> • Youth Development Council Funding for Tribes secure for Biennium (2013-2015) • JCPAC ORS repealed
November 1, 2013	Youth Development Council will identify funding priorities for gang violence intervention efforts and programs that assist gang-affected youth
January 1, 2014	<ul style="list-style-type: none"> • License Plate Bill becomes operative (Sections 68 a & b) • Requirement repealed for transitional activities between Community-based Coordinators for early learning services and county government • <u>Community-based Coordinators for Early Learning Services</u> Operative • Local Commission Statutes repealed
June 30, 2015	Department of Education aligns common core state standards with Early Learning Systems outcomes & with Head Start Child Development Early Learning Framework
March 15, 2016	<p>Repeals first sections the Act:</p> <ol style="list-style-type: none"> 1-Timeline for Repeal 2-Transfer of information 3-Establishment of the Early Learning Council 4-Staggered terms of ELC Members 5-Purpose & Function of ELC 6- Date for Operative status of Section 4, chapter 519, Oregon Laws 2011 (3/15/2016 7-Function of ELC as state advisory council for the federal Head Start Act
March 15, 2016	Early Learning Council becomes the advisory council for the federal Head Start Act
March 15, 2016	Youth Development Council fund/work become operative

COMMUNITY-BASED COORDINATORS OF EARLY LEARNING SERVICES

SECTION 77.

- (1) As used in this section, “community-based coordinator of early learning services” means counties, cities, school districts, education service districts, community colleges, public universities, private educational institutions, faith-based organizations, nonprofit service providers, tribes and any other entity that meets the minimum criteria to be a community-based coordinator of early learning services, as determined by the Early Learning Council.
- (2) The Early Learning Council shall implement and oversee a system that coordinates the delivery of early learning services to the communities of this state through the use of community-based coordinators of early learning services.
- (3) The system implemented and overseen by the council must ensure that:
- (a) Providers of early learning services are **accountable**;
 - (b) Services are provided in a **cost-efficient manner**; and
 - (c) The services provided, and the *means by which those services are provided*, are **focused on the outcomes of the services**.
- (4) An entity may become a community-based coordinator of early learning services by submitting to the council an application that demonstrates the following:
- (a) The entity is **able to coordinate the provision of early learning services to the community** that will be served by the entity. An entity may make the demonstration required by this paragraph by submitting evidence that local stakeholders, including but not limited to *service providers, parents, community members, county governments, local governments and school districts*, have **participated in the development of the application**.
 - (b) The services coordinated by the entity **will be in alignment with the services provided by the public schools of the community** that will be served by the entity.
 - (c) The entity will **make advantageous use of the system of public health care** and services available through county health departments and other publicly supported programs delivered through, or in partnership with, counties.
 - (d) The entity has a **governing body or an advisory body** that:
 - (A) Has the authority to initiate audits, recommend the terms of a contract and provide reports to the public and to the Early Learning Council on the outcomes of the provision of early learning services to the community served by the entity.
 - (B) Has members selected through a transparent process.
 - (e) The entity will **collaborate on documentation related to coordinated services** with public and private entities that are identified by the Early Learning Council as providers of services that advance the early learning of children.
 - (f) The entity will **serve a community that is based on the population and service needs** of the community.
 - (g) The entity is **able to raise significant funds from public and private sources** to support early learning services coordinated by the entity.
 - (h) The entity **meets any other qualifications established by the Early Learning Council**.
- (5) The Early Learning Council may develop requirements in addition to the requirements described in subsections (3) and (4) of this section that an entity must meet to qualify as a community-based coordinator of early learning services. When developing the requirements, the council must use a statewide public process of community engagement that is consistent with the requirements of the federal Head Start Act.

(6) When determining whether to designate an entity as a community-based coordinator of early learning services, the Early Learning Council shall balance the following factors:

- (a) The entity's **ability to engage the community and be involved** in the community.
- (b) The entity's **ability to produce outcomes that benefit children**.
- (c) The entity's **resourcefulness**.
- (d) The entity's use, or proposed use, of **evidence-based practices**.

(7) The Early Learning Council may alter the lines of the territory served by a community-based coordinator of early learning services only to ensure that all children of this state are served by a community-based coordinator of early learning services.

(8) An entity designated as a community-based coordinator of early learning services may not use more than 15 percent of the moneys received by the entity from the Early Learning Council to pay administrative costs of the entity.

SECTION 77a.

(1) In order to ensure an orderly transition from the local system of commissions on children and families, an entity submitting an application under section 77 of this 2012 Act **must show inclusion of, and coordination with, county governments**.

(2) On and after January 1, 2014, an entity submitting an application under section 77 of this 2012 Act is required to show that **county governments participated in the development of the application as provided by section 77 (4) of this 2012 Act**.

SECTION 77b. Section 77a of this 2012 Act is repealed on January 1, 2014.

SECTION 78. The Early Learning Council shall establish a process for designating entities as community-based coordinators of early learning services that allows the entities to begin functioning as community-based coordinators of early learning services no later than January 1, 2014.

Overview of HB 4165

Section	Description	Finer Points
1	Repeals Sections 1, 2, 3, 5, 6 & 7, chapter 519	<ul style="list-style-type: none"> • March 15, 2016
2	Transfer of information to on March 15, 2016	<ul style="list-style-type: none"> • From Chief Education Officer to Chancellor of the Oregon University system • From the Chief Education Officer to the Early Learning System Director
3	Establishes the Early Learning Council	<ul style="list-style-type: none"> • Assist the board in overseeing a unified system of early learning services for the purpose of ensuring that children enter school ready to learn. • 9 members, 4 year terms
4	Staggers the original terms	<ul style="list-style-type: none"> • Four expiring 7/1/2014 • Five expiring 7/1/2015
5	Amends Chapter 519, Oregon Laws 2011	<ul style="list-style-type: none"> • Oversee a unified system of early learning services for the purpose of ensuring that children enter school ready to learn.
6	Sets operative date for amendments of chapter 519, Oregon Laws 2011	<ul style="list-style-type: none"> • Operative March 15, 2016
7	Lays out ELC role as the advisory council for the federal Head Start Act	<ul style="list-style-type: none"> • Periodic statewide needs assessment re: quality & availability of early childhood programs • ID opportunities for and barriers to collaboration and coordination among federally-funded and state funded child care and early childhood education. • Develop recommendations for establishing a unified data collection systems • Recommendations re: statewide professional development and career advancement plans for providers of early childhood education • Assess the capacity and effectiveness of 2 yr & 4 yr. public and private institutions of higher education supporting the development of early childhood educators... • Recommendations for improvements in state early learning standards...increasing standards when appropriate • Hold public hearings and provide opportunity for public comment • Provide and submit state wide strategic report.
8	Some changes for communication with Head Start leadership	
9	Amendments to section 7 become operative March 15, 2016.	

Overview of HB 4165

Section	Description	Finer Points
10	Early Learning Council fund is established in the state treasury	
11	BY 9/30/2012, ELC, and State Interagency Coordinating Council will submit a report on education & Human services to the OEIB and interim committees of the Legislative Assembly	Describe the unique complexities of providing early childhood special education and early intervention systems and make recommendations for possible ways to better coordinate and improve the delivery of those services. This report
12	By 9/30/2012, ELC to submit a report to OEIB for a comprehensive children’s budget	Adequately fund early childhood education and development programs and services for the 2013-2015 biennium. (describes elements of report)
13	By 9/30/2012 ELC submits report to OEIB re: Family Support Managers	Describes availability, resources, functions
14	ELC and Dept of Ed to develop a process that allows for an assessment of children to determine their readiness for kindergarten.	<ul style="list-style-type: none"> • Involves kindergarten teachers prior. • Pilot by November 1, 2012
15	By 2/4/2013 ELC submits report to Legislative Assembly about roles & functions of Community-based coordinators of early learning services	<ul style="list-style-type: none"> • Including but not limited to contracting criteria, relationships between..., governance structure
16	By 6/30/2013 ELC work with Dept. of Ed	<ul style="list-style-type: none"> • Adopt a Head Start Child Development Early Learning Framework for children 3-5
17	By 6/30/2015, Dept of Ed align common Core State standards with Early Learning system outcomes & with Head Start Child Development Early Learning framework	<ul style="list-style-type: none"> • Beginning 4/1/2012 department of education will report quarterly to ELC on progress.
18	OPK alignment	
19 & 20	Deleted by amendment	
21	Establishes Youth Development Council of no fewer than 15 members appointed by the Governor.	<p>Functions under OEIB for the purpose of assisting the board in overseeing a unified system that provides services to school age children through youth 20 years of age in a manner that supports academic success, reduces criminal involvement and is integrated, measurable and accountable.</p> <ul style="list-style-type: none"> • Lays out details
21a	Activates section 21	As of July 1, 2012

Overview of HB 4165

Section	Description	Finer Points
21b	Establishes Youth Development Council Fund in the State Treasury	
22	Secures funding from Youth Development Council or JCPAC to tribes for the Biennium beginning 7/1/2013	
23	Outlines work of YDC	Prioritize funding for prevention & intervention, means to serve children & youth, assess state programs & services for youth, establish common academic & social indicators,
24	Amendments to section 21 – 23 become operative on March 15, 2016.	
25	By 9/30/2012 YDC will report to OEIB	Summary of existing social services and existing juvenile justice programs and services provided by state government that reduce criminal involvement and support academic success.
26	By 11/1/2013, YDC will report to OEIB	Funding priorities for gang violence intervention efforts and programs that assist gang-affected youth
27	JCPAC now reports to YDC and includes the chairperson of the YDC	
28	Amendments to 27 become operative on July 1, 2012.	
29	Abolishes State Commission on Children & families	Transfers all duties, functions and powers to the ELC, and YDC.
30	Monies from state commission	Transfer to ELC/YDC funds. (describes moneys)
31	Monies (more	
32	Transfer of duties	
33	Provisions applying to a forfeiting agency other than the state...	
34	More of the above	
35-42	Changes language from State Commission to ELC and/or YDC	

Overview of HB 4165

Section	Description	Finer Points
43	Deletes definitions...	of Community mobilization, efficiency, High-level outcome, Intermediate outcome., output, performance measure, state commission
44	Amends ORS 417.710	Statement of Purpose for (<i>state commission</i>) Early Learning Council
44a	Amends ORS 417.727	Oregon Early Childhood System
44b	Amends ORS 417.728	Statewide early childhood system requirements (<i>state commission</i>) Early Learning Council
45	Amends ORS 417.760	Local Commissions; members, staff director; approval of local plan; revised or amended plans
45a	Amends 417.765	Qualifications of members; terms
46	417.775	Purpose and duties of local commission; local coordinated comprehensive plan; community plan.
46a	Waive requirements	"The Early Learning Council may waive the requirements of ORS 417.775 applicable to local coordinated comprehensive plans of local commissions on children and families in order for local commissions to transition away from oversight by the State Commission on Children and Families."
47	Amends ORS 417.777	Local Early Childhood system plan
47a	Amends ORS 417.780	State funds not replacement for county moneys; waiver for financial hardship
48	Amends ORS 417.785	Local Commission as recommended structure; approved alternative structure allowed.
49	Amends ORS 417.787	Transfer of funds to local commission; transfer of services.
50	Amends ORS 417.788	Relief Nurseries
51	Amends ORS 417.790	Grants for services and initiatives, Great Start & Juvenile Services
52	Amends ORS 417.793	Parents-as-teachers Programs
53	Amends ORS 417.795	Healthy Start Family Support Services programs; standards; coordination <ul style="list-style-type: none"> • Zero to Six
54	Amends ORS 417.797	Responsibility; requirements; review of outcomes
55	Amends ORS 417.855	Local high-risk juvenile crime prevention plan (YDC)
56	Amends ORS 417.857	Deschutes County; waiver; early intervention
57	Amends ORS 418.751	DHS and DOJ ensure training and education required to investigate allegations of child abuse for folks other than law enforcement officers
58	Amends ORS 418.975	Definitions... YDC
59	Amends ORS 419A.170	CASA under ELC

Overview of HB 4165

Section	Description	Finer Points
60	Amends ORS 419B.005	Definitions around abuse (<i>State Commission</i>) Early Learning Council
61	Amends ORS 419C.453	Juvenile Court & YDC
62	Amends ORS 430.241	Alcohol/Drug Prevention for Youth - (<i>State Commission</i>) YDC
63	Amends ORS 430.242	Alcohol & Drug Policy Commission (YDC- Member)
64	Amends Section 16, Chapter 418 Oregon Laws 2011	Regional Health Improvement Plan
65	Amends ORS 458.525	Interagency Council on Hunger & Homelessness (YDC- Member)
66	Amends ORS 609.652	
67	Amends ORS 657A.490.	
68a&b	Amends ORS 805.205	License Plate Bill
68c	Section 68a & b	Become operative on January 1, 2014
69	Repeals	ORS 417.730- State Commission; members; appointments qualifications, 417.733- State Commission on Children & Families Account 417.735- Duties of State Commission 417.740- Officers; quorum; meetings 417.745- Rules 417.750-Advisory & technical committees; expenses of committee members and 419A.047
70	Operative on July 1, 2012	<ul style="list-style-type: none"> • Sections 29-32 • Sections 33-46 • Sections 46-68 • ELC Director or YDC may take action prior to the date if that is necessary to enable to director or chairperson to exercise, on or after the operative date specified ... the duties, functions and powers of the director or chairperson
71	Repeal operative on July 1, 2012	<ul style="list-style-type: none"> • Section 69
72	Protects obligation	<ul style="list-style-type: none"> • Rights and obligations of State Commission transferred to ELC or YDC
73-76	Transfers of power	<ul style="list-style-type: none"> • ELC/YDC
77	Community Based Coordinators of Care	<ul style="list-style-type: none"> • Overview of Operational model... (see copy)
77a	Transition	<ul style="list-style-type: none"> • Application must show inclusion of, and coordination with county governments

Overview of HB 4165

Section	Description	Finer Points
77b	77a repealed on 1/1/2014	
78	Process for designation of CBC	Early Learning Council will establish process for designating entities as CBC's in order for them to begin functioning no later than 1/1/2014
79-81	Amends	ORS <ul style="list-style-type: none"> • 417.705- definitions • 417.710-statement of purpose • 417.725 –key elements of system; family resource and community learning centers •
82	Amendments of 79-81	Operative January 1, 2014
83-102	Further amendments	Primarily Language changes.
103	Repealing of ORS	ORS 417.747- foster care demonstrations 417.760 local commissions; members staff director; approval of local plan,; revised or amended plans 417.765- Qualification of members; terms 417.770-regional commissions pursuant to IGA 417.775-Purpose & duties of local commissions, coordinated comprehensive plan 417.777-local early childhood system plan 417.780- state funds not replacement for county moneys; 417.785-local commission as recommended structure; 417.787-transfer of funds to local commission 417.797-responsibility; requirements review of outcomes 417.830-Deschutes county. 417.833-appointment of local commission; duties; staff director 417.836-IGA; 417.839 Limitations on counties authority 417.842 reports to Legislative Assembly
104	Operative 1/1/2014	Amendments to sections 83-102 Repeals of section 103
105-110	Amendments	JCPAC & YDC

Overview of HB 4165

Section	Description	Finer Points
111	Repealed	ORS 417.845 JCPAC
112	Amendments 105-110 and repeal 111	Operative July 1, 2013
113-121	Amendments	Child Care Commission
122	Repeal	Child Care Commission
123	Amendments 113-117 Amendments 118-121 Repeal 122	Operative on July 1, 2012
124	Obligations of CCC	Now to ELC
125	Employment Department for Commission for Child Care	In effect until ELC says so.
126		Commission on Childcare now will say Early Learning Council
127	Commission on Child Care	Name change to Early Learning Council
128	Funds	Commission for Child Care Account to Early Learning Council Fund
129-131	Child Care Facilities	<ul style="list-style-type: none"> • In addition to minimum standards...a tiered quality rating and improvement system for child care facilities to be developed by Child Care Division of the Employment Department under the ELC. • Section 130 becomes operative January 1, 2013
132-138	Fiscal Transfers and provisions if other bills pass	<ul style="list-style-type: none"> •
139	Head Start Director	<ul style="list-style-type: none"> • State Director of Head Start <i>Collaboration</i>
140	Intention of Legislative Assembly for Local Commissions	It is the intention of the Legislative Assembly that funding which supports programs currently funded through local commissions on children and families remain unchanged through the biennium ending June 30, 2013, in order to ensure the continuity of programs and services to communities.
141	Unit captions	
142	Emergency Clause	



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NORTH CENTRAL PUBLIC HEALTH DISTRICT
“Caring For Our Communities”

419 East Seventh Street, The Dalles, OR 97058
Teléfono: 541-506-2600 Fax: 541-506-2601
Internet website: www.wshd.org

Memorandum

To: Wasco County Commissioners
CC: Tyler Stone, Monica Morris
From: Teri Thalhofer & Kathi Hall
Date: 3/20/2012
Re: Alert IIS Grant Proposal

The state announced a funding opportunity to purchase software and contracted services to provide interoperability with the state Alert IIS database. The original grant announcement was in August and was due in October. We were not ready to apply at that time since we were in the midst of implementing the core Insight program. The state must not have had enough applicants so they reopened the opportunity the first week of February and it was due February 22. We applied for the grant and have heard back from the state that they are considering our application. Currently we are accessing the Alert IIS database to forecast vaccinations needed for our clients. We also have to enter the data into Alert when vaccinations are given. This funding opportunity would allow us to purchase Care Connect which is a Netsmart product. This will allow us not only to access the Alert IIS system directly from our current medical record and client billing system, but will also allow us to have interoperability with the state lab.

We sent a draft MOU to Eric for his approval since it is a requirement of the grant. I have also sent a copy to our Netsmart Customer Service Representative because we need the Netsmart Contact information. The total of the grant is \$35,000 and the purchase of Care Connect is \$48,650. If the grant is awarded, we plan to pay the balance of the software purchase with our CMS Medicaid Incentive payment. We budgeted capital for our data system in divisions 7148 and 7152. We are not sure that the grant will be awarded. If not, we won't be able to make the purchase at this time.

On Monday, March 12, there was a conference call with Teri, Kathi, Paul, Tracy Little, DHS IIS Grant Coordinator, and Janet, Netsmart Account Manager, her Supervisor and Bob Adams, Netsmart IT/VP. Discussed the feasibility of the project from Netsmart's point of view and whether they can meet the July 31 deadline. Tracy sent them the specs and HL7 guide and will also send them a test HL7 message.

A Netsmart Project Manager is working on the timeline and Janet, our Account Manager said that the addendum to our current service agreement is in their contracts department. I have attached the grant proposal and budget.



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419 East Seventh Street, The Dalles, OR 97058

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Website: www.wshd.org

Enhanced Interoperability Grant Funding Application for RFGP #3320

February 22, 2012



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419 East Seventh Street, The Dalles, OR 97058

Phone: 541-506-2600 Fax: 541-506-2601

Website: www.wshd.org

February 22, 2012

Tracy Little
Oregon Immunization Program
Office of Family, Oregon Health Authority
800 NE Oregon St., Suite 370
Portland, OR 97232
Phone: 971-673-0304

IIS-EMR Enhanced Interoperability Request for Funding

Please accept this notification as our intent to respond to the announcement number: RFGP #3320. It is the intention of North Central Public Health to apply for IIS-EMR Enhanced Interoperability Grant Funds. The project area is in the designated 'rural' North Central Oregon of Wasco, Sherman, and Gilliam Counties.

The goal of this project is to provide interoperability with Alert IIS, to decrease duplicative data entry, while improving client outcomes and decreasing missed opportunities for immunization for the clients our area serves. From January 1, 2011 to December 31, 2011 NCPHD provided vaccines for 324 clients ages 0-6 years.

North Central Public Health District meets the mandatory qualifications as indicated on the checklist that is included in this proposal on page 4. The amount of request is \$35,000 for .30 FTE Project Manager for 5 months, software, subscriptions, and contractual support. Our Federal Tax ID number is 93-6002315.

We look forward to working with Alert IIS to improve health outcomes for the communities that we serve. Our mailing address and main phone and fax numbers are above and our key contact information is below.

Thank you,

Teri Thalhfer, RN, BSN
Director, NCPHD
541-506-2614
terit@co.wasco.or.us

Kathi Hall
Business Manager/Project Manager
541-506-2628
kathih@co.wasco.or.us

Application ESSAY

North Central Public Health District (NCPHD) is the only multi-county public health department in Oregon, serving the rural Counties of Wasco, Sherman, and Gilliam. NCPHD has always strived to be in compliance with reporting requirements of the Oregon Immunization Program. NCPHD has a current, authorized site agreement and confidentiality agreement with ALERT. As a county health department, already complies with all legislative, legal and financial requirements of the Oregon Health Authority.

On January 3, 2012, NCPHD 'went live' with INSIGHT, an Electronic Health Record (EHR) system purchased through Netsmart. The Insight software is certified by CMS and the EHR certification number is 30000004PRNQEAU. This product is currently used to document patient contacts for immunizations, family planning and sexually transmitted disease encounters. NCPHD staff has embraced the use of the EHR and is looking for ways to improve efficiency and client outcomes.

With additional funding to provide interoperability with Alert IIS, staff sees an opportunity to decrease duplicative data entry, while improving client outcomes and decreasing missed opportunities for immunization.

Currently, services are provided mainly from our central office in The Dalles. Services are also occasionally provided by nurses in the field. Three times per year, staff travels approximately 60 miles to Arlington to provide childhood immunizations in a rural health clinic that does not provide that service. Including both immunization and family planning clients, we serve approximately 3000 unique clients per year. It is our practice to review the immunization records of all family planning clients and offer vaccines as appropriate.

With the implementation of EHR, clinic staff has electronic access to the patient's medical history, excluding vaccinations. To receive vaccination history, clerical staff must be contacted and asked to query ALERT IIS. Just this extra step can serve as a barrier to a client receiving vaccines; time is lost, momentum in the discussion is lost and often the client chooses to wait. With interoperability, clinic staff can access this information in real time while discussing prevention and health goals with the client.

With interoperability, data will transfer to ALERT IIS when the immunization is given, not later through data entry of additional staff. This will decrease duplicate entry and decrease the opportunity for data entry errors.

As we are still adapting our work flow to the adoption of the EHR, the timing of adding ALERT IIS, if funding is received, would be optimal.

NCPHD Project Manager (PM) will work with Netsmart to determine whether electronic submission of immunization data will be real time or batch data. PM will also develop a plan for establishing a regularly scheduled time frame for submission. Ideally the data exchange would be real time.

In the future, NCPHD plans to add case management modules to our EHR. With that implementation, home visiting nurses will be able to easily access vaccination information during a visit without needing to log into a separate data base. The ease with which information can be obtained and shared with families will serve to enhance the opportunities for prevention activities for children being served in those programs.

Timeline

NCPHD will:

- With Netsmart's assistance, jointly develop the project plan and timeline to include workflow assessment, technology and software upgrades, training, changes in staff responsibilities, testing plans, and error/response handling protocols.
- With Netsmart's assistance, install licensed programs release.

Netsmart will:

- Consult and be the primary liaison with NCPHD's PM to develop and execute the project plan.
- Interface development and implementation, including mapping and generation of HL7 messages, formal testing and user documentation, and EHR modifications required to meet Oregon HL7 specifications.
- Provide support on transport methods, including security set up and certificate authority.
- Provide support for implementing/enhancing process for handling error response files, monitoring data quality, maintaining and troubleshooting data transmission to OHA, maintaining and troubleshooting transport layer security.
- Provide on-site user training.
- Provide on-site technical and implementation assistance during go-live.

Netsmart has concerns with the go-live date of 7/31/12 as being a project risk due to the short time frame.

Netsmart is willing to participate in a conference call with key personnel to discuss specifics of the interface.

Financial

The amount of this request is \$35,000. Of that amount, \$7350 is for .30 FTE Project Manager for 5 months and \$27,650 is for software, subscriptions, and contracted support with Netsmart. NCPHD's in-kind amount includes \$48,540 for Wasco County staff, \$2190 for materials and services, and \$21,000 for the balance of the Netsmart contract with budgeted funds to upgrade the current EHR system. Please see budget on page 3 for specifics. The in-kind NCPHD staff time will be funded through current budget funding streams.

NCPHD Enhanced Interoperability Grant Funding Application

IIS - EMR

North Central Public Health District

March 1 - July 31, 2012

				Total	FTE	#	Inkind
						mo	
PERSONNEL				Subtotal	\$7,350.00		\$48,540
	Annual Salary	% FTE	# mo				
			0				
Teri Thalhofer, Director	\$73,590	0%	0		10%	5	\$3,066
Assists in the development and evaluation and progress of project work plan. Supervises Project Manager.							
Kathi Hall, Project Manager	\$45,288	30%	5	\$5,661			\$0
Creates and executes project work plans and revises as appropriate to meet changing needs and requirements. Identifies resources needed and assigns individual responsibilities. Manages day-to-day operational aspects of project and scope. Tracks and reports staff hours and expenses. Manages project budget.							
Paul Fergusen, IS Manager	\$55,086	0%	0		5%	5	\$1,148
Consultant to Project Manager, works with Netsmart personnel to provide resources needed for project.							
Front Office Staff (3)	\$90,672	0%	0		30%	5	\$11,334
Check in clients, run forecast, consult with nurse to determine shots needed. Review paperwork. Check out client, verify billing information is correct.							
Nurses (3)	\$160,127	0%	0		30%	5	\$20,016
Review forecast, discuss shots needed with client, enter vaccines, lot numbers, billing codes into EHR, administer shots							
Tanya Wray, Admin. Staff	\$35,496	0%	0		5%	5	\$1,775
Provides project support to Project Manager							
Fringe Benefits @ (_30_)% or describe rate or method		\$1,698	1,698		30%		\$11,202
TRAVEL		\$0					\$0
Total In-State Travel:							
Out-of-State Travel:							
EQUIPMENT (computer, communication, etc.)		\$0					\$0
\$0							
SUPPLIES, MATERIALS and SERVICES (office, printing, phones, etc.)							\$2,190
General Fund M & S @ 6%							
CONTRACTUAL							\$27,650
Contract with Netsmart Technologies, Inc. for \$48,650 to purchase Care Connect Software, Subscriptions, & Support for IIS Interoperability with NCPHD's EHR system							
	\$27,650						
OTHER		\$0					\$0
TOTAL DIRECT CHARGES							\$35,000
TOTAL INDIRECT CHARGES @ ___% of Direct Expenses:							\$0
TOTAL BUDGET:							\$120,270

Mandatory Qualifications Checklist

Please complete this checklist and submit as an attachment to your grant proposal. Where appropriate you may work discussion on these criteria into your proposal narrative.

- ✓ Applicant must currently be submitting and/or receiving immunization data to and/or from ALERT Immunization Information System (IIS).
- ✓ Applicant must have a current, authorized site agreement and confidentiality agreement with ALERT.
- ✓ Applicant must currently be using an ONC-ACTB certified electronic health record (EHR) system to maintain electronic health records (this does not include practice management/billing systems).
- [**Vendor has concerns of the go-live date of 7/31/12 as being a project risk.**] Applicant must agree to complete the project and go-live with the enhanced immunization interface by July 31, 2012.
- ✓ Applicant must meet all legislative, legal and financial requirements of the grant agreement, Attachment E.
- [**To be provided**] Applicant must provide a Memorandum of Understanding between collaborating organizations including a clear statement of support from:
 - 1) the organization that owns, hosts/operates or provides EHR services to applicant clinics in which it agrees to modify its application and interfaces pursuant to ALERT IIS web service specifications;
 - 2) all clinics utilizing the EHR indicating their support for work flow and technology changes and the ability to provide the data required and utilize the data received at point of service; and
 - 3) all primary organizations that will provide consulting, integration, development, support or maintenance services for the new system capabilities, if different from a) and b) above. A sample MOU, Attachment F, is provided in this grant application packet.
- ✓ Applicant must have the ability to utilize one of the available transport methods defined in the ALERT IIS HL7 Data Exchange Specifications: Transport Methods documentation.
- ✓ Applicant must agree to support and collaborate with the Oregon Immunization Program in its data quality efforts, now and in the future
- ✓ Applicant must agree that it may be subject to the applicable funding recover and termination provisions, if after receiving OHA funds, the grantee opts out of the agreement, or fails to meet or continue to meet the specifications outlined in the agreement.
- ✓ Applicant must submit a written proposal defining the specific activities, time line, and resources needed to accomplish project goals and a project budget as set out in Attachment B: Grant Application Instructions. This will be used as the evaluation criteria by comparing the expected cost to the benefit projected to be derived.